



RECOUP WWHRS - JOIN OUR TEAM

ORDERING & LOGISTICS LEAD

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ORDERING & LOGISTICS LEAD

SUMMARY

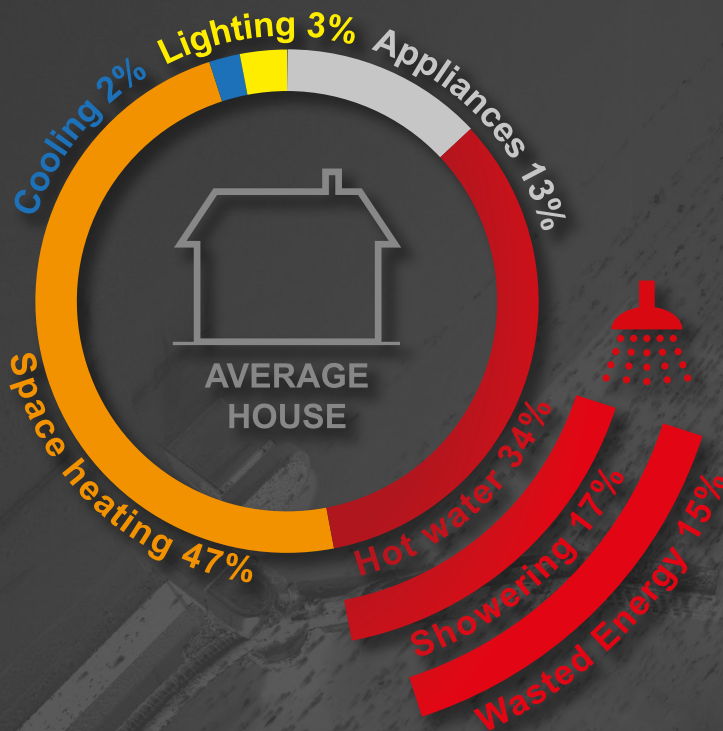
Recoup have an ambitious, funded growth plan in place from 2023-2025 to tie in with the increased uptake of our WWHRS technology across the UK construction sector, catalysed by the new Part-L building regulations

We are recruiting for an Ordering & Logistics Lead to set-up, deliver and evolve this vital part of our business. The current function is provided by the founders of Recoup, but due to rapid growth, it is no longer possible, so needs an organised, calm, diligent individual to make this field their own, not just operationally, but strategically, as further growth is guaranteed due to new business contracts.

If you are interested in working with a modern, forward thinking, entrepreneurial company, with exponential growth plans, freedom to operate, and sustainability at its core, then please talk to us.

We offer a great package, with competitive salary, 4-day working week for all staff and understanding working practices. We are a friendly, supportive team; and are the UK market leaders for WWHRS on trajectory for exponential growth.

[More information on our company, growth plan and recruitment pipeline can be viewed here:](#)



“Around 15% of energy used in the average UK home goes **down the drain** as waste shower water. **Recoup WWHRS** captures that energy and reuses it.

ORDERING & LOGISTICS LEAD

ROLE, JOB PROFILE & TASKS

A senior role within our business, managing the end-to-end ordering and logistics operation for the company. From working directly with our exclusive Dutch manufacturing partners (in English only!) through to warehouse communication and courier management. Processing customer orders, managing key elements of our internal systems, and liaising with all parts of our business, mean that communication, IT, administration and a calm, level, strategic and focused approach is essential.

The current role includes:

- A dedicated, leading, ordering and logistics position, the first in this new department.
- Build relationships with all sectors of our business and supply chain - This role is not just a head-down and process admin role, we are looking for engagement, ideas and interaction.
- Learn, understand and develop our internal systems and processes – Everything is up for review and change, should it move us forward as a business.
- Placing orders for a relatively small, but specialist range of products and supporting materials/ ancillaries with our exclusive Dutch partners, and wider supply chain.
- Work with our stocking merchant partners and internal team on forecasting and demand. Processing orders and ensuring availability.
- Manage our out-sourced warehouse function, from stock holding, goods-in, goods-out and availability
- Manage all aspects of the product logistics, from collection from NL, importing into UK (through dedicated courier who manages customs), to domestic deliveries, both palletised and parcels.

INTERNAL SYSTEMS KNOWLEDGE

- Highly proficient in Microsoft Office Suite (Word, Excel, Planner etc)
- Teams or similar video conferencing systems
- LinkedIn & business-related social media *
- HubSpot or similar CRM system *
- Dear Inventory *

** Desired, but applicants without knowledge or experience will also be considered*

PACKAGE

- £50k pa +10% salary increase (yr1)
- No KPIs, just a company-wide, company-performance related bonus of +10% annual salary
- Flexible working environment with 4-day working week policy 100% pay | 80% hours | 100% commitment (Paid hours equivalent to 42.5 hours pw. Worked hours 34 hours pw inc breaks across 4 or 5 days)
- 4 weeks holiday, pro-rata (plus UK Bank Holidays)
- Company pension scheme (up to 8% employer contribution available)
- A carbon offset package for employees and their households

ORDERING & LOGISTICS LEAD

CHARACTER

- Engaging | Confident | Friendly
- Excited by new opportunities, not being concerned by new projects
- Open/willingness to learn
- Able to understand & interpret client & business requirements, challenges and needs
- Environmentally conscious (ESG)
- Well-developed communication skills
- Excellent presentation skills to explain concepts, ideas and opportunities
- Excellent administration and IT skills
- A natural attention to detail
- Comfortable to learn and understand technical terms and products
- Not individualistic, but able to focus on team success
- Progress driven, with a desire to evolve both personally and the business

QUALIFICATIONS / EXPERIENCE

- A candidate's relevant qualifications and / relevant experiences will be equally weighted
- Direct sector experience is not necessary
- Being able to demonstrate transferable skills and role characteristics is fundamental
- Experience with CRM systems, Office and other relevant processes and systems is vital

LINKS & FURTHER INFORMATION

- What is WWHRS and how does it work? - [Click here](#)
- Online remote technical presentation - [Click here](#)
- Recoup WWHRS product range - [Click here](#)
- Recoup Horizon 2025 Sustainability & Carbon Reduction Charter - [Click here](#)
- You Tube Channel - [Click here](#)
- Recoup learning site - [Click here](#)



PASSIVELY RECOVERING WASTE HEAT ENERGY WITH EVERY SHOWER

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